



Shree Hindu Temple & Community Centre

Privacy Policy

Our contact details.

Name: Shree Hindu Temple & Community Centre

Attention: Office Manager

Address: 34 St. Barnabas Road, Leicester. LE5 4BD

Phone Number: 0116 2464590

E-mail: info@shreehindutemple.net

The type of personal information we collect

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics (for example, name and contact details);
- Financial information (for the purpose of combating fraud and money laundering);
- See our privacy and cookies policy for details of information collected by our website.
- See our CCTV policy for details of information collected by our CCTV

How we store your personal information

Your information is securely stored.

We keep the above personal information for as long as is necessary to fulfil our regulatory and legal responsibilities. This means that we will retain your information for as long as you are legally able to file a complaint or as long as we have a legal obligation to do so under Anti-Money Laundering legislation. We will then dispose your information by permanently deleting from our files.

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- Making a booking at our venue.
- Making a donation to our charity



This information is collected on a 'contractual' basis to assist us with providing you with our service. We also receive personal information indirectly, from the following sources in the following scenarios:

- The Information Commissioner's Office (law enforcement);
- National Crime Agency (Law enforcement)
- Other law enforcement bodies (law enforcement);

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

- **We have a contractual obligation;**
- **We have a legal obligation;**
- **We have a legitimate interest.**

Your data protection rights

Under data protection law, you have certain rights; including:

- Your right of access - You have the right to ask us for copies of your personal information.
- Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.
- Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.
- Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.
- Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances. Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances. You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at: info@shreehindutemple.net if you wish to make a request.



How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at Shree Hindu Temple & Community Centre, 34 St. Barnabas Road, Leicester. LE5 4BD. Tel 0116 2464590 Email: info@shreehindutemple.net

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>