



Shree Hindu Temple & Community Centre

CCTV Privacy Notice

Our contact details.

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Attention: Officer Manager

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Introduction

At the Shree Hindu Temple and Community Centre (the Data Controller), we are committed to protecting your privacy and ensuring the security of your personal information.

We take your privacy seriously and understand the importance of the information we collect, store, and use.

This privacy notice explains how and why we use CCTV systems and what your rights are in relation to this processing of your personal information.

Personal Data Collected

The information we process about you will fall within the following categories:

- Personal details, including any information that identifies the data subject and their personal characteristics
- Information about your vehicle (e.g. Vehicle Registration numbers)

Information relating to your health and wellbeing and other special category data

We do not deliberately set out to capture any special category personal data. However, cameras may incidentally record information which may fall within these categories. Additionally, camera footage may be used as evidence regarding criminal offences or related security measures.

Purpose of CCTV and legal basis for processing

CCTV operates on the following legal bases for the purposes of using CCTV, they are:

| The Purpose | Legal basis | Reasoning |
|---|--|---|
| To ensure the health and safety to all individuals on our premises | Processing is necessary for the performance of a task carried out in the public interest. | Our CCTV system helps us to monitor and identify potential safety hazards and emergencies that may require intervention |
| Protect the temple buildings and internal infrastructure | Processing is necessary for our legitimate interests in protecting our assets and property. | Our CCTV system helps us to protect our temple and its infrastructure from damage or theft |
| To prevent and respond effectively to all forms of possible harassment and disorder | Processing is necessary for the purpose of legitimate interests pursued by the controller. | Our CCTV system helps us to identify any potential violations of our policies or the law by monitoring behaviour |
| To detect, prevent or reduce the incidence of crime | Processing is necessary for our legitimate interests in protecting our premises and preventing and detecting crime | Our CCTV system helps us to monitor and identify any suspicious or criminal behaviour on our premises. |
| To create a safer environment | Processing is necessary for the performance of a task carried out in the public interest. | CCTV monitoring of our facilities helps us to promote safety and wellbeing of our employees, volunteers and visitors |

Our basis for processing special category persona data is: there is a substantial public interest in processing this information, for the purposes of detecting and preventing crime

Sharing of Information:

There is no planned regular or scheduled sharing of CCTV footage with any external organisation. However, in the event of a security incident or suspected security incident, footage may be shared with third party organisations such as the police or insurance companies.



Footage may be shared with an individual in response to a subject access request. Where a subject access request is made, efforts will be made to seek the consent to disclosure of images of any other individuals captured in the footage, and where this is not possible, consideration will be given as to whether or not it is reasonable to share the information without their consent.

The information provided will not be used for marketing purposes, unless you have agreed to this, or to take any automated decisions.

Retention of Information:

We will retain the visual images for a period of up to 30 days. After this period the images are permanently deleted, unless they are required for an ongoing incident/investigation which has been identified (for example, if a crime has been observed and recorded or if the images have been retained while another subject access request is being processed). In such cases images will be retained for a long as necessary (for example, until the conclusion of any criminal proceedings arising from the incident).

All locations where your personal data may be captured are clearly communicated through signage.

Security of Personal Data

Images captured on camera re transmitted to and recorded on hardware hosted within our infrastructure and as a result will be subject to appropriate security protocols. They can then be viewed from the control room and will only be accessed by authorised personnel who require access for their specific role.

We have put in place procedures to deal with any suspected personal data breach and will notify you and any applicable regulator of a breach where we are legally required to do so.

Your Rights:

You have a number of rights regarding your personal data, including withdrawing your consent where we have asked for it. You can also ask for a copy of the information we hold about you and ask us to correct anything that is wrong.

For detailed information about your rights please see our privacy notice.

Contact Us:

If you have any questions or concerns about our CCTV systems or this privacy notice, please contact our Data Protection Manager.